



IOF FootO Event Advisers' Clinic (formal information on 16th July)

26th –28th August 2025

**Japan Orienteering Association welcomes you
to the Event Advisers' Clinic in Shitara, Japan**

Target group

The Event Advisers' Clinic is organised for the education and recruitment of new IOF licensed Foot Orienteering Event Advisers. National orienteering federations are asked to identify and enter suitable candidates. Attendance at a clinic such as this is a key requirement for accreditation as an IOF Event Adviser.

The clinic is also open for experienced organisers who want to play major roles in organising future high level IOF events (WOC, World Cup, WMOC, AsOC, etc.) but do not necessarily want to become an Event Adviser. The maximum number of participants is 20 people.

The requirements for licensing are:

1. Be an active foot orienteer.
2. Have competed in countries other than your own.
3. Have successfully controlled major national events in the last 3 years.
4. Be competent to communicate with IOF and the organising Federation (mainly in English).
5. Have attended, and have been an active participant in an IOF Event Advisers Clinic
6. Be familiar with the IOF Rules and other relevant publications
7. Be recognised as a top standard controller/event adviser and endorsed as suitable by your Federation.

The clinic language is English.

Material

The following IOF publications will be used at the Clinic:

- ☐ IOF FootO Competition Rules
- ☐ International Specification for Orienteering Maps, ISOM 2017-2
- ☐ International Specification for Sprint Orienteering Maps, ISSprOM 2019-2
- ☐ IOF Control Descriptions
- ☐ IOF Guidelines for World Ranking Events



All the above material is available at the IOF website www.orienteering.sport and should have been read through beforehand.

Programme

- ☐ Tuesday 26th August, 14:00-18:00: introduction, basic knowledge about IOF, and EA system
- ☐ Wednesday 27th August, 13:30-14:30, 16:30-17:30
Details of WRE, course and control regulation
- ☐ Thursday 28th August, 09:00-16:00: controlling/jury system, exercise in the forest, jury cases.

The programme would be amended according to the AsJYOC schedule. For those who have occupation during the event, supplementary sessions would be provided after the championships.

Course leaders

- ☐ Shin Murakoshi (JPN), IOF SEA/JOA Vice chairman/ AOA president
- ☐ Takashi Sugiyama (JPN), IOF EA/IOF council member

Clinic venue

The clinic will be held Oku Mikawa Culture, Sport, and Recreation Center in Town of Shitara, Aichi prefecture, very near from the AsJYOC event.

<https://maps.app.goo.gl/veZVDULBTNbyw7tS6>

The public transportation is poor to the town and within the town.

Entries

1. Register at the web form. URL is described below or use QR code.
2. The entry should be endorsed by the participant's National Federation. Any form which clarifies that the applicant is endorsed by his/her federation is accepted. Attached, you can find the example of the form. Signed or officially sealed form should be transferred to the PDF format and be sent to Enquiry address (Shin Murakoshi)
3. According to your preference, JOA will send you the invoice.
4. Payment should be made before acceptance of the entry.

URL and QR code for the registration web form

<https://docs.google.com/forms/d/e/1FAIpQLScZxNtIOhkKMr1QBiWPvveUG1eVwlWhToIuIDnyqugNazxPhg/viewform?usp=preview>





Entry deadline

- ☐ 31st July 2025, if you need accommodation
- ☐ 23 th Aug 2025, if only program.

Payment

The entry fee for the Clinic is ¥8000. The amount shall be paid by bank transfer or credit card. A receipt will be issued on request.

The entry fee covers: Participation in the Clinic, lunch box for 28th

The entry fee does not cover:

- ☐ Travel
- ☐ Accommodation

Accommodation and transportation

Since the capacity of the accommodation and transportation are limited, we expect participants to be a member of participating team for AsJYOC and are able to arrange accommodation with the team.

However, we can assist to reserve appropriate accommodation on request basis. Also, we provide transportation on request basis. Please contact to the Enquiries.

Further information

- ☐ The exact program and locations will be sent to the participants on 22nd Aug 2025.

Enquiries

- ☐ Enquiries about the contents of the Clinic and accommodation :
- ☐ Shin Murakoshi – vew01245@nifty.com

Welcome!



(example of approval document)

Tokyo, 25th July, 2025

To the organizer of the IOF Event Advisor clinic,

Japan Orienteering Association endorses that Shin Murakoshi meets demand of IOF Event Advisor participants, and therefore, approve his participation to the clinic held between 26-29th August 2025 in Shitara Town of Aichi Prefecture.

Yours Faithfully

(signature)